

**MINUTES OF A REGULAR MEETING OF THE
COMMON COUNCIL OF THE CITY OF JASPER, INDIANA
JANUARY 21, 2016**

A meeting of the Common Council of the City of Jasper, Indiana, was held on Thursday, January 21, 2016, in the Council Chambers of City Hall located at 610 Main Street, Jasper, Indiana.

Call to Order. Presiding Officer Mayor Terry Seitz called the meeting to order at 7:00 p.m.

Roll Call.

Clerk-Treasurer Juanita S. Boehm called the roll.

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| Mayor Terry Seitz | Present |
| Council members: | |
| Gregory Schnarr | Present |
| John Bell | Present |
| David Hurst | Present |
| Earl Schmitt | Present |
| Kevin Manley | Present |
| Nancy Eckerle | Present |
| Dean Vonderheide | Present |
| City Attorney Renee Kabrick | Present |
| Clerk-Treasurer Juanita S. Boehm | Present |

Boehm announced that in order to have a quorum for the meeting, a majority of the council members must be in attendance. All seven council members were in attendance which is a majority; therefore, there was a quorum for the meeting.

Pledge of Allegiance. Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

Approval of the Minutes.

The following minutes were distributed to and examined by the Council:

1. December 22, 2015 regular common council meeting
2. January 4, 2016 special common council meeting

A motion was made by Council member Gregory Schnarr and seconded by Council member Earl Schmitt to approve the minutes as presented. Motion carried 7-0.

JCAC. Jasper Community Arts Commission member Linda Kahle attended the meeting on behalf of the Board.

UTILITY SERVICE BOARD REPORT

General Manager of Utilities Gerald 'Bud' Hauersperger gave a report on the regular monthly Utility Service Board meeting held on January 19, 2016. A copy of the Utility Service Board minutes is supplied to each council member.

APPOINTMENT TO THE ECONOMIC DEVELOPMENT COMMISSION

Mayor Seitz said the council needs to nominate someone to the Economic Development Commission for a four-year term who will be appointed by the mayor effective February 1, 2016.

A motion was made by Council member Nancy Eckerle and seconded by Council member Earl Schmitt to appoint Robert Whitten Jr. to the Economic Development Commission for four years. Motion carried 7-0.

ENCUMBRANCES

A list of encumbered appropriations from 2015 that will be transferred to the 2016 budget was presented to the council prior to the meeting. The council was asked to accept the list of encumbrances.

A motion was made by Council member Kevin Manley and seconded by Council member Dean Vonderheide to accept the list of encumbrances from 2015. Motion carried 7-0.

CONFLICT OF INTEREST DISCLOSURE STATEMENT

A conflict of interest disclosure statement submitted by Jerald Schitter was presented to the council for acceptance. Schitter is the City's electric manager and serves as a board member for the Indiana Municipal Power Agency.

A motion was made by Council member Earl Schmitt and seconded by Council member Gregory Schnarr to accept the conflict of interest disclosure statement submitted by Jerald Schitter. Motion carried 7-0.

REPEAL RESOLUTION NO. 2015-6

City Attorney Renee Kabrick said the 2015 tax abatement application submitted by Cash Waggner Enterprises LLC and Jasper Lofts LLC scored 90 points for its project and was adopted as such in the declaratory resolution. When the confirmatory resolution, Resolution No. 2015-6, was adopted in September 2015, the tax abatement schedule for 80-89 points was adopted instead of the schedule for 90-99 points; therefore, the council needs to repeal Resolution No. 2015-6 and adopt a new resolution with the correct schedule.

A motion was made by Council member John Bell and seconded by Council member David Hurst to repeal Resolution No. 2015-6. Motion carried 7-0.

RESOLUTION NO. 2016-1 RESOLUTION OF THE COMMON COUNCIL CONFIRMING THE DESIGNATION OF A PORTION OF THE CITY OF JASPER AS AN ECONOMIC REVITALIZATION AREA AND APPROVING A STATEMENT OF BENEFITS

Cash Waggner Enterprise LLC
Jasper Lofts, LLC

This resolution replaces Resolution No. 2015-6 that confirms the declaratory resolution for Cash Waggner Enterprise LLC and approves their Form SB-1/real

property and tax abatement application for the former JOFCO building. Only Exhibit B was changed.

A motion was made by Council member Gregory Schnarr and seconded by Council member Kevin Manley to consider the resolution for one reading only. Motion carried 7-0. Thereafter, a motion was made by Council member Nancy Eckerle and seconded by Council member Earl Schmitt to read the resolution by title only. Motion carried 7-0. The city attorney so read the resolution. Thereafter, a motion was made by Council member Earl Schmitt and seconded by Council member Dean Vonderheide to pass and adopt Resolution No. 2016-1. Motion carried 7-0.

Under discussion City Attorney Renee Kabrick said this resolution is effective as of the effective date of Resolution No. 2015-6.

UPDATES AND REPORTS

The council members received a report on the following projects; the updating of the subdivision control ordinance, the storm water projects, and the plan for the walking path extension in 2016.

Subdivision control ordinance. Since Director of Community Development and Planning Darla Blazey could not attend this meeting, she emailed the council members the following report regarding the updating of the subdivision control ordinance.

Since October of 2015, the City has been contracted with RATIO of Indianapolis, Jackie Turner is the project manager, to complete the update to the City's Zoning Ordinance, Subdivision Control Ordinance and Zoning Map. Some of you may recognize her name. She was our project manager for the Comprehensive Plan back in 2009-2010.

The two ordinances are being combined into one Unified Development Code (UDO) with 12 chapters. Jackie has reviewed all of the documents compiled from the previous lead vendor and has submitted revisions (in some chapters extensive) to our steering committee, which is comprised of citizen volunteers and members from the USB, Plan Commission and BZA. The committee has had two meetings this year to review these drafts in detail. They are planning a third meeting for Friday, January 29 from 8-9:30 am. These meetings are public meetings, open to all and are advertised for public participation. We have had some great dialogue with various contractors, developers, engineers and business leaders in the development of the standards outlined in this proposed ordinance. We are thrilled with their interest!

We also have the draft chapters and map on the city's website at: <http://www.jasperindiana.gov/eGov/apps/document/center.egov?view=item;id=1078>. Or, you can review them at our office. We can even make you a copy if you'd like.

The next steps would be:

- Additional committee meetings as needed to review the drafts.
- Open house with the public to attend and review drafts of UDO and map. We would also develop an outline of the new additions and proposed changes, like an “at a glance” overview.
- Official public hearing of the Plan Commission where Jackie would present the final drafts and answer questions. We plan to invite Council members to this meeting as well to answer questions.
- Submission to the Plan Commission for recommendation on the adoption.
- Submission to Common Council to adopt the new UDO.
- Interactive training session for all interested parties to review the new planning tools.

As you know, the process to update these 20+ year old documents has taken some time. We had a hiccup in the process with our lead vendor in 2015. At its January 2016 meeting, the Plan Commission recommended to the Board of Public Works & Safety that the City take legal action against this firm, The Planning Workshop, to compensate for its failure to complete the terms of the contract and to seek reimbursement for the extra work. RATIO is now completing. The BPWS is meeting in executive session next Tuesday to discuss the matter.

If our timeline holds, the open house would be held in March. I should say that our committee members don’t feel like we should rush the process so I am taking the lead from them on how to proceed. July 1, 2016 would be the target implementation date at this point.

Storm sewer projects. City Engineer Chad Hurm gave an update on the strategic storm water initiative projects. Two projects worked on in 2015 were the Golden Acres Phase I project and the Worrell Drive project. Council member Gregory Schnarr complimented the contractor for a job well done on the Golden Acres project. Hurm then said the Golden Acres Phase II project and the University Drive project are planned for 2016.

Plans for walking path extension for 2016. City Engineer Chad Hurm gave an update on the multi use path project that will be partially funded by a \$2 million LPA grant from INDOT. He said they could start the project July of this year. He said this grant could fund about three miles of the path that would run along Northwood Avenue, cross Newton Street then continue along 30th Street, then along Cathy Lane to Kellerville Road. There are several options to go from Kellerville Road to reach 15th Street and then go along 15th Street to link to the River walk access point on East 15th Street.

There was some discussion about changing the route so the path runs along 15th Street past the Parklands and connects to the river walk instead of going to the north and using Northwood Avenue and Cathy Lane.

Beaver Lake Management Plan. Council member Kevin Manley asked about the status of the Beaver Lake Management Plan. Mayor Seitz said an offer was made before that all renters and owners need to be involved. The City has not

heard anything since the last issue was resolved. Manley said a management plan is still needed and the people are still interested. He said he will contact Park Director Ken Buck about this matter.

Avian flu. Mayor Seitz thanked all those involved with assisting with the avian flu incident.

Committee. Council member John Bell proposed establishing a finance committee.

Adjournment. There being no further business to come before the board, a motion was made by Council member David Hurst and seconded by Council member Earl Schmitt to adjourn the meeting. The motion carried 7-0 and the meeting adjourned at 8:12 p.m.

The minutes were hereby approved ____ with X without corrections or clarification this 17th day of February, 2016.

Mayor Terry Seitz
Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer